**Title (14 pt Times New Roman Using Capitalization Only on First Letter of Major Words and Centered)**

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1. **Introduction**

Prepare your abstract electronically in English as a Microsoft Word document (.doc .rtf) using this format only and name it using the last names of the authors (i.e. author1\_author2.doc). The overall text length of an Abstract must be between 800 and 1,500 words excluding title, author names and references. Set the paper size to A4. The standard body typeface is set in Times New Roman font; body font size should be set in 11 point normal. Set all text fonts’ colour to black. Page margins are: Left & right 20 mm, top & bottom 25 mm.

Use a brief title to clearly indicate the nature of the research; capitalise the first letter of each word; do not use acronyms or abbreviations in the title.

1. **Theoretical Background and Literature Review**

The body of your manuscript should be expressed concisely, to optimise your page space. We suggest that the text include the following sections: 1) Introduction (including Aim and Research Questions); 2) Theoretical Background and Literature Review; 3) Research Design, Methodology and Data Analysis; 4) Results/Findings and Discussion; 5) Conclusion, Contribution and Implication; and 6) References (maximum 6). References should follow APA 6th or 7th style.

Images and pictures are not allowed, and tables should be limited and be necessary for understanding, and referred to in the body of the manuscript. Insofar as possible, tables should be self-explanatory without referring to the body of the manuscript.

1. **Research Design, Methodology and Data Analysis**

The structure should only be altered if clearly justified by the nature of the submission and contribution (e.g. conceptual work)

1. **Results/Findings and Discussion**

Insert here your results and discuss them.

1. **Conclusion, Contribution and Implication**

Insert here your conclusions.

1. **References**

Author, A. A., Author, B. B., & Author, C. C. (yyyy). Title of the journal article: Subtitle. *Journal Title*, ##(#), ####–####. <https://doi.org/DOI>

Author, A. A., Author, B. B., & Author, C. C. (yyyy). Title of the journal article: Subtitle. *Journal Title*. Advance online publication. <https://doi.org/DOI>

Author, A. A., Author, B. B., & Author, C. C. (in press). Title of the journal article: Subtitle. *Journal Title*.

Author, A. A., Author, B. B., & Author, C. C. (yyyy). Title of the book chapter: Subtitle. In A. A. Editor (Ed.), *Title of the book: Subtitle* (pp. ####–####). Publisher Name.

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